



**Colorado Academy of PA's  
SPEAKER INFORMATION REQUEST  
Please return by September 2, 2019**

*Topic, summary, learning objectives, presenter and bio must be complete before consideration*

Speaker Name/Credentials:

Speaker's Address:

Speaker's Cell Number:

**Descriptive Paragraph:** Please provide 3 to 5 learning objectives

**Speaker Bio:** Please provide us with a short bio that we may use to introduce you to the audience.

<b>Content</b> List each topic to be covered In the educational session and provide a description or outline of the content to be presented	<b>Teaching Methods</b> List of teaching methods	<b>AV Requirements</b>
	<input type="checkbox"/> Lecture <input type="checkbox"/> Power point <input type="checkbox"/> Room Set-up Requirements <input type="checkbox"/> Other (describe)  <input type="checkbox"/> Q&A will be included	<input type="checkbox"/> Speaker Internet required <input type="checkbox"/> Lectern <input type="checkbox"/> Handheld microphone <input type="checkbox"/> Embedded video sound <input type="checkbox"/> I will bring my own laptop <input type="checkbox"/> MAC (bring your own adaptor) <input type="checkbox"/> PC

Unless otherwise noted, **speaker honorarium is \$200.**

**In the case of selecting the room night, please complete below:**

**Hotel Reservations:**

Arrival Date:	
Departure Date:	
Special Accommodations:	

Return to: [KELLIE.WEBBER@UCDENVER.EDU](mailto:KELLIE.WEBBER@UCDENVER.EDU)

Handouts are Due: **February 1, 2020**